

SCHAUMBURG BOOMERS

BOX OFFICE INTERNSHIP

SUMMER 2021



Posted: 1/14/21

Expires: 3/28/21

Full-Time

This is a seasonal position. (Mid May - End August)

Compensation: Monthly Stipend

The Schaumburg Boomers are seeking enthusiastic, self-motivated students to be a part of the 2021 season. As an intern, you will obtain first-hand experience in the entire operation of a successful professional baseball franchise.

A box office intern would primarily be focused on making sure our fans have a wonderful experience by assisting with day to day functions of the ticket office, working with the Box Office Manager to promote game day events to increase ticket sales, generate leads, coordinate group events, service clients, and process group event orders.

Every day is different with the Boomers, but a typical day might include:

- Attending various community events
- Assist in the day to day operations of the ticket office
- Proactively selling ticket packages and groups
- Assist in supervising ticket taker operations on game nights
- Assisting with production of monthly newsletters
- Work closely with Box Office Manager to execute group ticket orders
- Assist with event setup, coordination, execution, and clean up
- Process ticket orders, operate ticket window
- Help with day to day function of organization. You might be asked to do any number of things; it's part of the all-inclusive experience

You're a good fit if you:

- Are currently attending college
- Are able to work all game dates and additional off-site events and promotional appearances
- Have strong organizational skills
- Have an ability to adapt to a fast-paced, multi-task work environment
- Have superior oral communication, writing and editing skills
- Are highly motivated with strong work ethic
- Have a passion for sports and strong desire to work in a team environment

Bonus Points:

- If you have experience with Adobe Suites
- If you're using this experience towards credit at your college
- If you have previous experience working in sports

Please send a resume and cover letter to:

Alec Marovitz: Box Office Manager
amarovitz@boomersbaseball.com